



OUT OF THIS WORLD 25 MARCH - 2 APRIL, 2022

FRINGE

MOUNT GAMBIER

FRINGE IN + FRINGE OUT + FRINGE UP



ABOUT FRINGELAND



Fringe Mount Gambier is SA's largest regional open-access arts festival, running from 25 March to April 2, 2022.

The theme for 2022 is 'Out of this world' and to launch the festival Fringe Mount Gambier will present a free community opening night party to be held at the Mount Gambier Showgrounds on Pick Avenue, from 4pm to 10pm Friday March 25.

Think roving performers, pockets of artists, live music, acrobatics, aliens, and market stalls, Fringeland will offer something for the entire family.

We are seeking stallholders with general wares, food & beverage to come and be a part of this vibrant event, and encourage you to activate your spaces with the Fringe colour of blue, and to the theme of 'Out of this world', with UFO's, galactic mushrooms, furry critters etc. It's open to your interpretation!

COVID-19

Stallholders will be required to submit their own COVID safe plan, and be aware of and comply to the current State Government's directions in relation to public activities including such principles as social distancing, hygiene, time restrictions, venue capacities etc.

Create your plan using the link below, based on the size of the stall you are applying for:
<https://www.covid-19.sa.gov.au/business-and-events/create-a-covid-safe-plan>

ABOUT THE PROCESS

Please read through the application thoroughly before completing the form, including the Terms and Conditions.

Spaces are limited. Sites are allocated as the applications are received and invoices paid. Exact site allocation will be made in accordance with the COVID Management Plan and is subject to change at the direction of SA Health Officials.

SETUP & PACKDOWN

If your application is successful you will be supplied with a site map detailing your position. Once you have received your site map, please contact the festival organisers and their volunteers.



ACCESS TIMES:

Friday 25 March, 2022

Showgrounds opens at midday.

Vehicles used for loading must be offsite by 3.30pm SHARP.

Gates open to public at 4.00pm

Gates close at 10.00pm.



LIABILITIES

The stallholder must hold and provide a copy of their Certificate of Currency (Public and Product Liability) for an amount not less than \$10,000,000. (See item 4, terms and conditions)

FEES & CHARGES

Cost includes electricity.

All sites costed at 3m x 3m.

Market stalls outdoors \$60 each

Alcohol vendors \$300 each

Food & beverage vendors \$200 each

Amusements \$60 each



FOOD PROVIDERS – must attach their Food Business Notification number. If you have not obtained one you will need to contact the Environmental Health Officer, City of Mount Gambier, 8721 2555, to obtain one. More information is available here:

<https://www.mountgambier.sa.gov.au/services/food-and-health-services-1/food-safety>

Alcohol trade spaces must obtain a limited license and provide RSA accredited staff.





TERMS & CONDITIONS

1. APPLICATION PROCESS

- a. Persons requesting a stall at Fringeland must first complete an application form, and must read and adhere to these terms and conditions.
- b. Applications will only be processed if they are complete, and are subject to payment via invoice.
- c. Acceptance of applications is at the discretion of Fringe Mount Gambier (FMG) and is based on the information provided by the applicant on their application form. Product suitability, quality, product mix and regulatory certificate requirements will form part of the decision process.
- d. Each exhibitor **MUST** complete a COVID Safe Plan and have staff training as COVID Marshals. All COVID Safe Plans are to be presented to FMG by March 8th 2022. The society reserves the right to refuse application should COVID directions not be sufficiently met.
- e. Once a stallholder application is confirmed an invoice for stallholder fees will be issued and is due one month prior to the event. Should the fee go unpaid the stall position will be forfeit and offered to another provider.
- f. In the event of a cancellation due to COVID restrictions, the stallholder fee will be refunded, minus a 10% administration fee.

2. GOODS

- a. It is the responsibility of the stallholder to ensure that their products conform to all safety, hygiene, licensing or compliance arrangements.
- b. Product insurance is the responsibility of the stallholder, and certification of currency must be provided to FMG as part of the application process (see 4a).
- c. Raffle tickets may only be sold by members of community groups in line with raffle and ticketing legislation in South Australia.

3. STALLHOLDERS

- a. Stalls are open from 4:00pm until 10:00pm, and stallholders must remain on their site for the full duration.
- b. During setup and packdown vehicles must drive at a safe limit while on site at 5km/h. All vehicles must be removed at least half an hour before gates open to the public. And all vehicle drivers must follow directions of FMG and their volunteers.
- c. Stallholders must provide their own equipment (e.g. tables, chairs, racks, signage and marquee), and stalls must be presented in a neat and tidy fashion.
- d. Stallholders must confine their displays to their stall site, and keep all walkways and public areas clear for patrons at all times. All sites will be socially distanced and spaced to meet the requirements of the COVID Management Plan. Exhibitors **MUST** respect these distances at all times.
- e. Stallholders must remove all rubbish from their stalls on completion of the market. Sites must be kept tidy, sanitary, smoke free and clear of litter. Site bins provided are for general public use, and not for the disposal of stall packaging etc.
- f. Stallholders must report to the FMG team any incident or accident to any person or property within the market area that involves loss or could be expected to give rise to a future claim.
- g. FMG provides a First Aid service at the event. This will be available to stallholders and the public during event times.

4. EQUIPMENT

- a. All equipment must be in good repair, be operated in a safe, responsible manner, and conform to any General OH&S requirements published by SafeWork SA, and any compliance standards pertaining to the handling and use of the stallholders equipment.
- b. Stallholders using gas cylinders must ensure that cylinders, valves, connections and hoses are fit for purpose and in good working order.
- c. Stallholders using gas and/or electrical appliances must have suitable fire extinguishers and fire blankets available and positioned in a manner that will allow access to them in the event of a fire. Front and rear of marquees must be fully open when gas is being used.

5. INSURANCE, LICENCES AND REGISTRATIONS

- a. The stallholder must hold and provide a copy of their Certificate of Currency (Public and Product Liability) for an amount not less than \$10,000,000.
- b. The stallholder indemnifies FMG against any claim, proceeding, demand or liability (of whatever nature) made in respect of personal injury, death or damage to property arising from the stallholder's presence/activity at Fringeland
- c. All food vendors must provide a Food Business Notification number and comply with any Local, State and Federal Health regulations and Food Acts. Failure to comply with health department standards and regulations may result in immediate closure of stalls.
- d. Stallholders must ensure that all electrical appliances, equipment and power leads are labelled with a current test tag in accordance with all relevant State and Federal Laws.

FAILURE TO COMPLY TO ANY CONDITIONS, or FAILURE TO PAY APPROPRIATE FEES, WILL RESULT IN REMOVAL OF STALLHOLDER.



THE APPLICATION

CONTACT DETAILS	
Business name:	
Contact name:	
Contact number:	
Contact email:	
Billing details: Please provide address and contact number for invoicing, should your application be successful.	
STALLHOLDER DETAILS	
Which stallholder category are you applying for:	Market stalls outdoors \$60 each Alcohol vendors \$300 each Food & beverage vendors \$200 each Amusements \$60 each
Briefly describe your wares/ services:	
How will you present your site in line with the Fringe 'Out of this world' theme:	
Have you read the terms & conditions of this application?	yes <input type="checkbox"/> no (then go back and read before submitting)
Do you hold a current certificate of insurance for public and product liability?	yes no

As part of the application process you will be required to submit a copy of your insurance, alcohol licensing (if applicable) and food business notification number (if applicable).

Please complete and return to: tammy@fringemountgambier.com.au

Signed:

Date:

