

## Bar Criteria

Fringe Mount Gambier is inviting expressions of interest for the provision of bar services for the Fringe Mount Gambier Festival, Lift Off Street Party and the Fringeland community event.

Heading in to its fourth year in 2020, with estimated audience numbers exceeding 16,000 in 2019, the Fringe Mount Gambier festival is the largest regional arts festival in South Australia, and takes over the city for a week in March each year. The launch weekend is delivered through two main events; The Lift Off Street Party on the Friday night (20/03/20) and Fringeland on Saturday and Saturday night (21/03/20).

Bar services are required for 3 bars; 2 outdoor bars and a provider to take on the Laneway Bar in the Cave Gardens precinct as follows;

### Trading across

- Friday 20 March - 4pm to 10pm
- Saturday 21 March - 11am to 10pm

### Laneway Bar

- Runs between the James Morrison Academy and the City Hall
- An area of approx. 15m x 10m
- Site Fee - \$800 flat fee - must trade Fri & Sat

### Pop up bar

- Situated in the Cave Gardens on the grassed rise in front of the Mount Gambier Library.
- A 4m x 4m area for bar with an approx area in front for tables/chairs etc of 5m x 7m
- Site Fee - \$600 flat fee - must trade Fri & Sat

## Specifications

The successful vendor must:

- Liaise effectively with Fringe Mount Gambier team, following instruction re site specification
- Offer beverages in carbonated/re-useable cups or opened cans (Fringe Mount Gambier's Environmental Impact Statement is available on request);
- Demonstrate experience in operating in a similar festival or event environment
- Provide appropriately qualified staff to execute the provision of the services and members to cope with the audience sizes as outlined above.
- Provide an adequate number of bar staff who hold current RSA qualifications
- Operate for the duration of the event as per the dates/times outlined above
- Ensure all liquor licensing obligations are adhered to as per the licence obtained by Fringe Mount Gambier including display of all relevant and up to date Temporary Liquor License and Responsible Serving of Alcohol certificates in their bar area
- Ensure all WHS requirements are adhered to at all times. Undertake site safety induction prior to the commencement of the festival. Attendance of all pre festival Health and Safety briefings are mandatory for the successful vendors
- Hold adequate Public Liability (\$20,000,000) Insurance and provide certificate of currency.

### Fringe Mount Gambier will provide:

- The required number of security personnel to meet the requirements of the liquor licence.
- Temporary Liquor Licence
- Access to power and water
- Rubbish bins and collection.
- Storage space (Laneway Bar only)
- Atmospheric lighting
- Marketing and promotion
- Spot in hard copy program booklet

### Selection Criteria

1. Display originality and quality in their range of products, sourcing locally where possible;
2. Have experience in operating temporary bars in festival and events environments
3. Present an innovative site dress plan that falls within the concept of Fringe i.e. creative & edgy
4. Hold a current Certificate of Currency – Public Liability Insurance
5. Provide a detailed project plan and timeline including staffing and associated training, marketing, waste management and infrastructure.
6. Ensure a commitment to excellence in WHS and Environmental Sustainability



*Consideration will be given to the following:*

- ~ Is the applicant located within Mount Gambier or Grant District?
- ~ Has the applicant considered their involvement at the Festival in a broader marketing plan?
- ~ Is the applicant running more than one activity within Fringe Mount Gambier precinct?

All Responses will be evaluated in accordance with the selection criteria listed. Applicants should ensure that sufficient information is included in their tenders to facilitate proper evaluation.

### Applicant Information

Applicants must use the EOI Form available with this document and clearly address the selection criteria.

Application in partnership with another business is accepted, as long as the specifications are met.

Fringe Mount Gambier is committed to honesty, fairness and transparency in all dealings with applicants.

All applicants will be promptly notified in writing by Fringe Mount Gambier if successful.

**Submissions must be received via email to  
Maureen Whitehead, Hospitality Coordinator Fringe Mount Gambier  
contact@fringemountgambier.com.au  
by COB Friday 13 December 2019.**

